

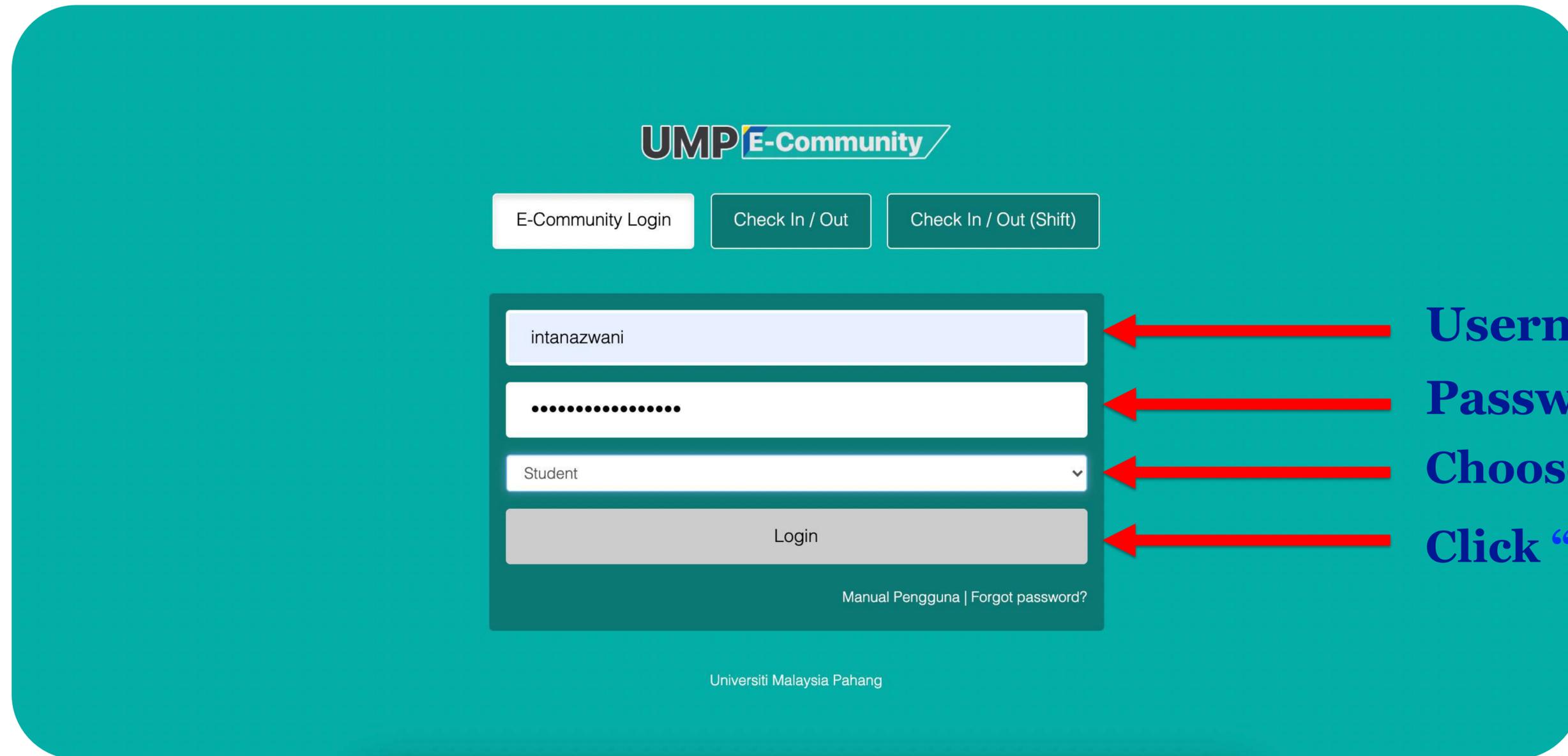
USER MANUAL FOR COURSE EXEMPTION APPLICATION (STUDENT)





Step 1:
Open Universiti Malaysia Pahang website in your browser and click “E-Comm”.

Step 2: Log in to E-Community



The screenshot shows the UMP E-Community login interface. At the top, there are three buttons: "E-Community Login", "Check In / Out", and "Check In / Out (Shift)". Below these are four input fields: a text box for the username containing "intanazwani", a password box with masked characters, a dropdown menu for user type set to "Student", and a "Login" button. Red arrows point from the text labels on the right to each of these four fields. At the bottom of the form area, there are links for "Manual Pengguna" and "Forgot password?". The footer of the page reads "Universiti Malaysia Pahang".

Username

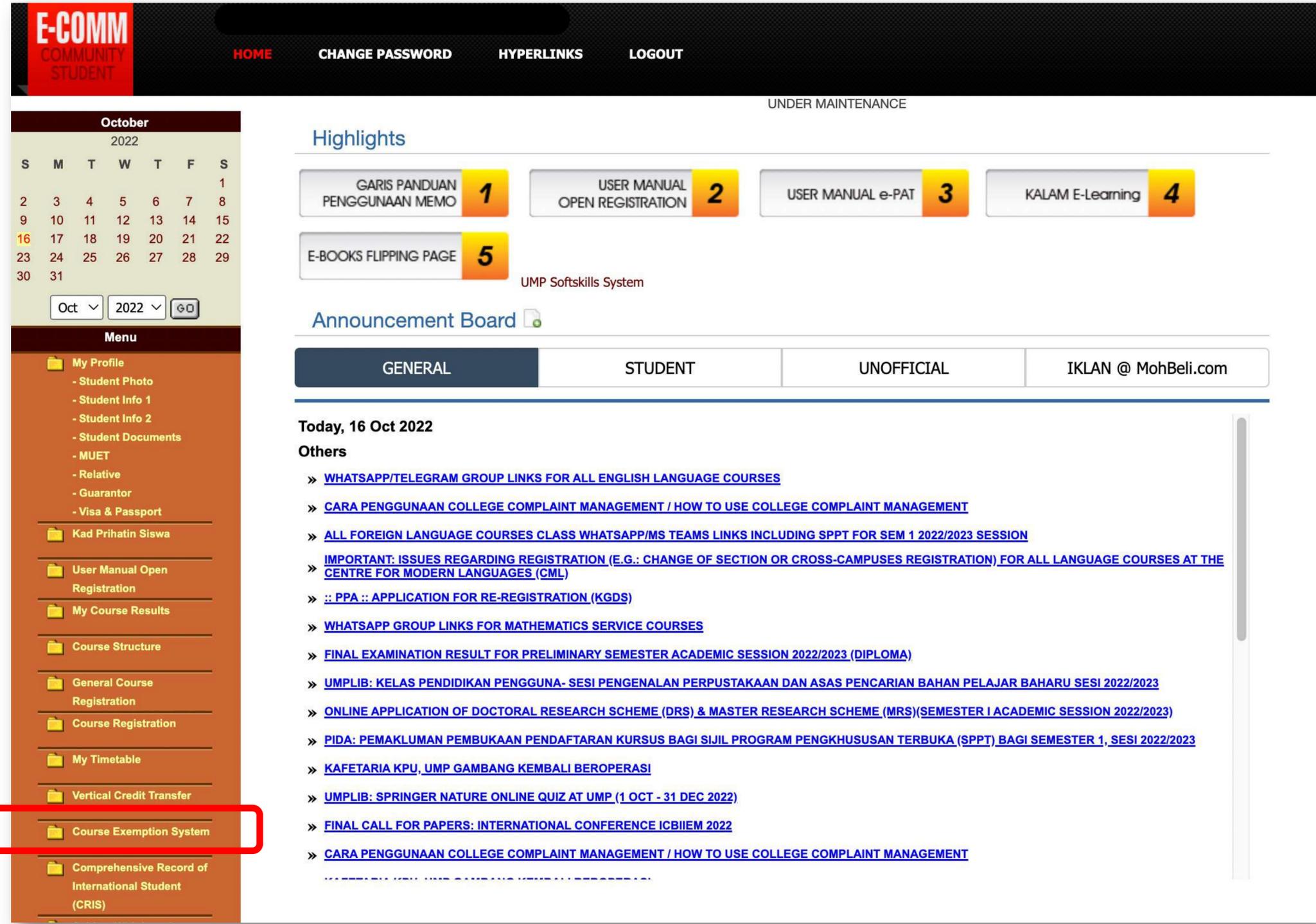
Password

Choose "student"

Click "Login"

Step 3:
Click sub menu
“Course Exemption System“

- my Course Results
- Course Structure
- General Course Registration
- Course Registration
- My Timetable
- Vertical Credit Transfer
- Course Exemption System**
- Comprehensive Record of International Student (CRIS)
- Subject Withdrawal



E-COMM COMMUNITY STUDENT

HOME CHANGE PASSWORD HYPERLINKS LOGOUT

UNDER MAINTENANCE

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct 2022

Menu

- My Profile
 - Student Photo
 - Student Info 1
 - Student Info 2
 - Student Documents
 - MUET
 - Relative
 - Guarantor
 - Visa & Passport
- Kad Prihatin Siswa
- User Manual Open Registration
- My Course Results
- Course Structure
- General Course Registration
- Course Registration
- My Timetable
- Vertical Credit Transfer
- Course Exemption System**
- Comprehensive Record of International Student (CRIS)

Highlights

- GARIS PANDUAN PENGGUNAAN MEMO 1
- USER MANUAL OPEN REGISTRATION 2
- USER MANUAL e-PAT 3
- KALAM E-Learning 4
- E-BOOKS FLIPPING PAGE 5

UMP Softskills System

Announcement Board

GENERAL STUDENT UNOFFICIAL IKLAN @ MohBeli.com

Today, 16 Oct 2022

Others

- » [WHATSAPP/TELEGRAM GROUP LINKS FOR ALL ENGLISH LANGUAGE COURSES](#)
- » [CARA PENGGUNAAN COLLEGE COMPLAINT MANAGEMENT / HOW TO USE COLLEGE COMPLAINT MANAGEMENT](#)
- » [ALL FOREIGN LANGUAGE COURSES CLASS WHATSAPP/MS TEAMS LINKS INCLUDING SPPT FOR SEM 1 2022/2023 SESSION](#)
- » [IMPORTANT: ISSUES REGARDING REGISTRATION \(E.G.: CHANGE OF SECTION OR CROSS-CAMPUSES REGISTRATION\) FOR ALL LANGUAGE COURSES AT THE CENTRE FOR MODERN LANGUAGES \(CML\)](#)
- » [:: PPA :: APPLICATION FOR RE-REGISTRATION \(KGDS\)](#)
- » [WHATSAPP GROUP LINKS FOR MATHEMATICS SERVICE COURSES](#)
- » [FINAL EXAMINATION RESULT FOR PRELIMINARY SEMESTER ACADEMIC SESSION 2022/2023 \(DIPLOMA\)](#)
- » [UMPLIB: KELAS PENDIDIKAN PENGGUNA- SESI PENGENALAN PERPUSTAKAAN DAN ASAS PENCARIAN BAHAN PELAJAR BAHARU SESI 2022/2023](#)
- » [ONLINE APPLICATION OF DOCTORAL RESEARCH SCHEME \(DRS\) & MASTER RESEARCH SCHEME \(MRS\)\(SEMESTER I ACADEMIC SESSION 2022/2023\)](#)
- » [PIDA: PEMAKLUMAN PEMBUKAAN PENDAFTARAN KURSUS BAGI SIJIL PROGRAM PENGKHUSUSAN TERBUKA \(SPPT\) BAGI SEMESTER 1, SESI 2022/2023](#)
- » [KAFETARIA KPU, UMP GAMBANG KEMBALI BEROPERASI](#)
- » [UMPLIB: SPRINGER NATURE ONLINE QUIZ AT UMP \(1 OCT - 31 DEC 2022\)](#)
- » [FINAL CALL FOR PAPERS: INTERNATIONAL CONFERENCE ICBIEM 2022](#)
- » [CARA PENGGUNAAN COLLEGE COMPLAINT MANAGEMENT / HOW TO USE COLLEGE COMPLAINT MANAGEMENT](#)



Step 4:
Click menu “Apply”

MUET-CEFR (BEGINNING MAC 2021)	MUET OLD FORMAT (BEFORE MAC 2021)	IELTS	TOEFL IBT	TOEFL PBT	CEFR	EXEMPTED COURSE	COMPULSORY COURSE & SUGGESTED SEMESTER TO REGISTER
4.5 - 5+	4 - 6	6.5 - 9	79 - 120	550 - 677	B2/C1/C2	UHL2412	UHL2422 (Sem 2 or above) UHL2432 (Sem 2 or above)
3.0 - 4.0	3	5 - 6.0	42 - 78	398 - 549	B1	UHL2400	UHL2412 (Sem 2 / Sem 3) ↓ PASS UHL2422 (Sem 3 / Sem 4) or above UHL2432 (Sem 3 / Sem 4) or above
1.0 - 2.5	1 - 2	1 - 4.5	1 - 41	310 - 396	A1-A2	NONE	UHL2400 (Sem 1 / Sem 2) ↓ PASS UHL2412 (Sem 2 / Sem 3) ↓ PASS UHL2422 (Sem 3 / Sem 4) or above UHL2432 (Sem 3 / Sem 4) or above

Note:
You can review the
conditions of course
exemption application at
“Home” screen

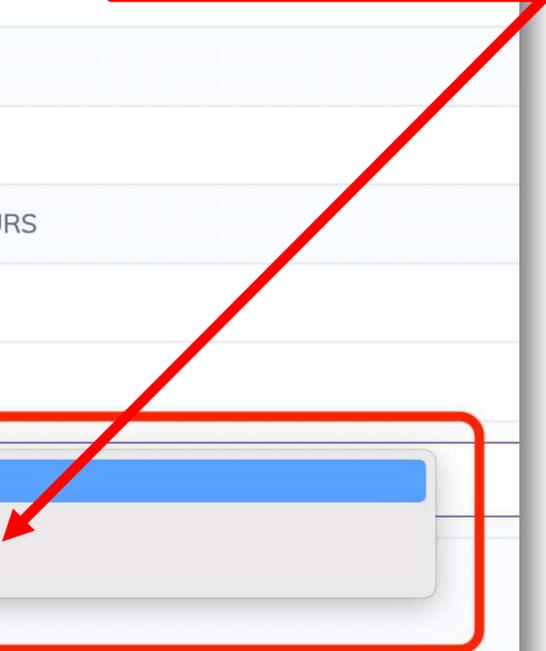
Course Exemption System

Home Application Status Apply User Manual

Particulars of Applicant.

Student's Name	NURAFIZA SHAHIDA BINTI MOHD ZAINUDDIN
Matric No	CX20128
HP NO	014-444 4444
E-mail	nurafizashahida@gmail.com
Program	BACHELOR OF COMPUTER SCIENCE (GRAPHICS & MULTIMEDIA TECHNOLOGY) WITH HONOURS
Faculty	FACULTY OF COMPUTING
Certificate	MUET : 3
Exemption Course	<div style="border: 1px solid #ccc; padding: 5px;"><p>✓ Select Course</p><p>FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)</p><p>ENGLISH FOR ACADEMIC COMMUNICATION (UHL2412)</p><p>SAVE</p></div>

Step 5:
**Select the course to be
exempted.**



Particulars of Applicant.

Student's Name	NURAFIZA SHAHIDA BINTI MOHD ZAINUDDIN
Matric No	CX20128
HP NO	014-444 4444
E-mail	nurafizashahida@gmail.com
Program	BACHELOR OF COMPUTER SCIENCE (GRAPHICS & MULTIMEDIA TECHNOLOGY) WITH HONOURS
Faculty	FACULTY OF COMPUTING
Certificate	MUET : 3
Exemption Course	FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)
MUET/IELTS/TOEFL/CEFR	MUET
Result	3
	SAVE

Step 6:
If you select UHL2400 for the exempted course:
1. Select types of English Result (MUET/IELTS/TOEFL/CEFR)
2. Select your English Result.
3. Click "SAVE"

Home Application Status Apply User Manual

Exemption Course	ENGLISH FOR ACADEMIC COMMUNICATION (UHL2412)
Replacement Course	Semester : SEMESTER I ACADEMIC SESSION 2022/2023
	Course : PUBLIC SPEAKING - UHE3132
	Section : 01G - Cap (29)
	TUTORIAL/LAB 01G
MUET/IELTS/TOEFL/CEFR	MUET
Result	4
	SAVE

- Step 6:**
If you select **UHL2412** for the exempted course:
1. Select the semester you want to replace the course.
 2. Select a replacement course
 3. Select Tutorial/Lab (if any)
 4. Select type of English Language Proficiency Test (MUET/IELTS/TOEFL/CEFR)
 5. Select your English Test Result.
 6. Click **“SAVE”**.

Home Application Status Apply User Manual

Replacement Course

Semester :
SEMESTER I ACADEMIC SESSION 2022/2023

Course :
BAHASA MELAYU DOKUMENTASI - UHE3612

Section :
01G - Cap (27)

TUTORIAL/LAB
Select

MUET/IELTS/TOEFL/CEFR
MUET

Result
4

SAVE



Information

Please upload your MUET/IELTS/TOEFL/CEFR test result and click button submit.

Close

Once you click “SAVE”, a pop-up window will appear to remind the applicant to upload any supporting documents.

Program	BACHELOR OF COMPUTER SCIENCE (GRAPHICS & MULTIMEDIA TECHNOLOGY) WITH HONOURS
Faculty	FACULTY OF COMPUTING
Certificate	MUET : 3
Exemption Course	Select Course
	SAVE

Step 7:

1. Click **“Upload”** to upload the supporting document.
2. You can upload the same result slip for each course.
3. Click **“SUBMIT”**

#	Exemption Course	Credit Hour	Replacement Course	Credit Hour	Semester To Be Taken	Document
1.	FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)	0	NIL	-	NIL	Upload Cancel
2.	ENGLISH FOR ACADEMIC COMMUNICATION (UHL2412)	2	PUBLIC SPEAKING (UHE3132)	2	SEMESTER I ACADEMIC SESSION 2022/2023(22231/IJA)	Upload Cancel

Note:
Click **“Cancel”** to cancel/remove the application.

UPLOAD RESULT

This section is for uploading result slip only. (UHL2400)

Upload upto 5 files (jpg, png, gif, pdf, doc, docx), each having maximum size of 1MB
Use same filename when re-uploading, system will replace the file.

Choose file Browse

Upload Close

#	Exemption Course	Credit Hour	Replacement Course	Credit Hour	Semester To Be Taken	Document
1.	FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)	0	NIL	-	NIL	Upload Cancel

SUBMIT

- Step 8:**
1. Click **“Browse”**
 2. Select your document to upload.
 3. Click **“Upload”**

Note:
You can upload up to 5 documents for each application.

Home Application Status Apply User Manual

Certificate	MUET : 3
Exemption Course	Select Course
	SAVE

Note:
Click **“Cancel”** to
cancel/remove the
application.

#	Exemption Course	Credit Hour	Replacement Course	Credit Hour	Semester To Be Taken	Document	
1.	FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)	0	NIL	-	NIL	(CD20128) (4)MUET TEST.docx Upload	Cancel
2.	ENGLISH FOR ACADEMIC COMMUNICATION (UHL2412)	2	PUBLIC SPEAKING (UHE3132)	2	SEMESTER I ACADEMIC SESSION 2022/2023(22231/IJA)	(CD20128) (5)MUET TEST.docx Upload	Cancel

SUBMIT

Step 9:
Click **“SUBMIT”**

Home Application Status Apply

Faculty FACULTY OF COMPUTING

Certificate MUET : 3

Exemption Course Select Course

SAVE

#	Exemption Course	Credit Hour	Req	Document
1	FUNDAMENTALS OF ENGLISH LANGUAGE (UHL2400)	0	NIL	(CD20128) (4)MUET TEST.docx Upload
2	ENGLISH FOR ACADEMIC COMMUNICATION (UHL2412)	2	PUBLIC SPEAKING (UHE3132)	SEMESTER I ACADEMIC SESSION 2022/2023(22231/IJA) (CD20128) (5)MUET TEST.docx Upload

SUBMIT

!

Are you sure?

No changes can be made after submit

No, cancell Yes, SUBMIT!

Step 10:
A pop-up will appear to get your confirmation of submission.

1. If you want to proceed with the application, click **“Yes, SUBMIT!”**
2. If you want to cancel the application, click **“No, cancel!”**

Note:
Click menu
“Application Status”
to view the status of
application.

Course Exemption System

Home Application Status Apply User Manual

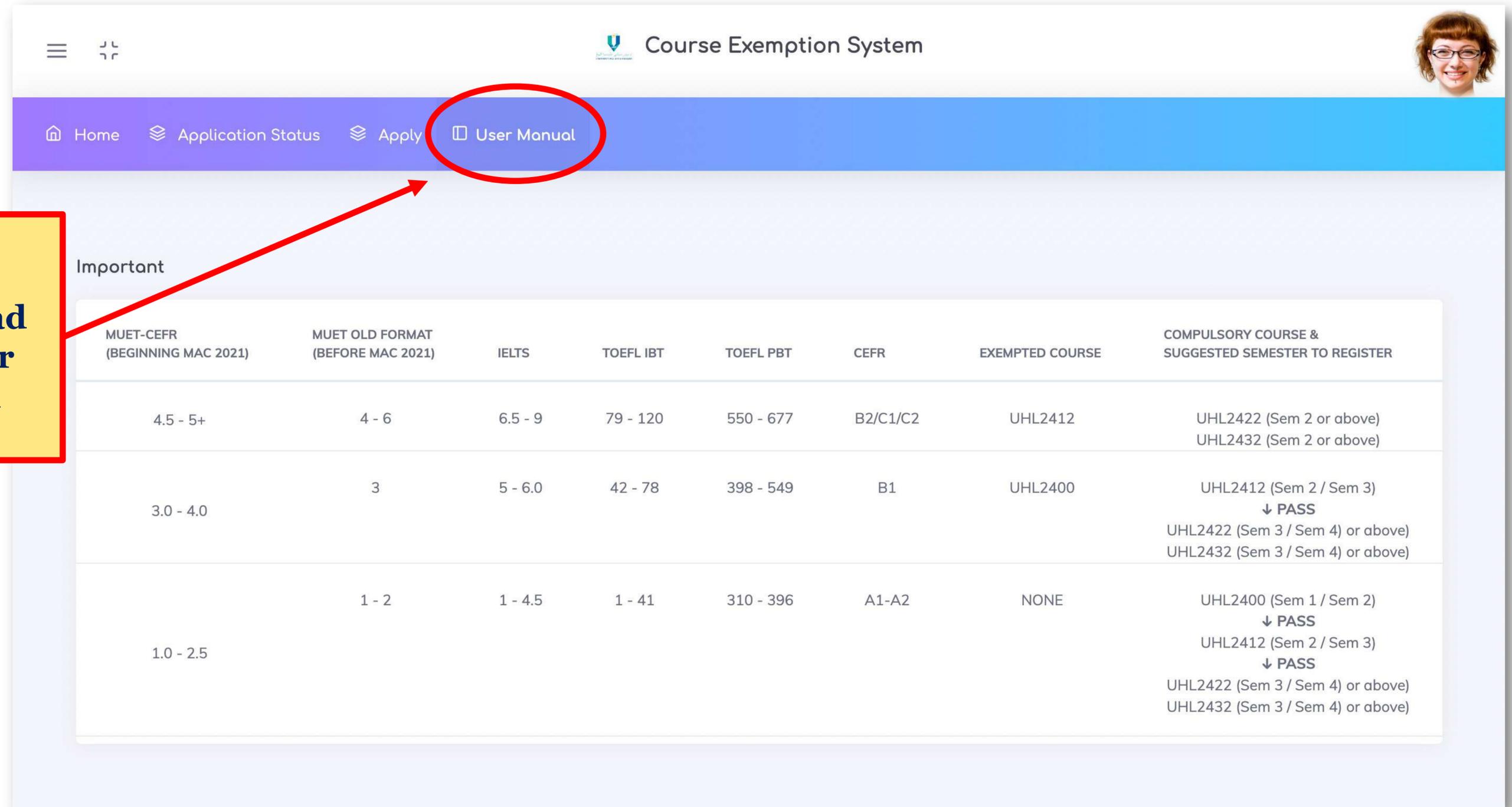
List of Application

n	Application Date	Approval Date	Status
	15-OCT-2022	-	PENDING FOR VERIFICATION
	15-OCT-2022	-	PENDING FOR VERIFICATION

Search: []

Document	Semester To Be Taken	Application Date	Approval Date
(CD20128) (4)MUET TEST.docx	NIL	15-OCT-2022	-
(CD20128) (5)MUET TEST.docx	SEMESTER I ACADEMIC SESSION 2022/2023(22231/IJA)	15-OCT-2022	-

Previous 1 Next



Course Exemption System

Home Application Status Apply **User Manual**

Important

MUET-CEFR (BEGINNING MAC 2021)	MUET OLD FORMAT (BEFORE MAC 2021)	IELTS	TOEFL IBT	TOEFL PBT	CEFR	EXEMPTED COURSE	COMPULSORY COURSE & SUGGESTED SEMESTER TO REGISTER
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1.0 - 2.5	1 - 2	1 - 4.5	1 - 41	310 - 396	A1-A2	NONE	UHL2400 (Sem 1 / Sem 2) ↓ PASS UHL2412 (Sem 2 / Sem 3) ↓ PASS UHL2422 (Sem 3 / Sem 4) or above UHL2432 (Sem 3 / Sem 4) or above

Note:
Click menu “**User Manual**” to download the User Manual for Course Exemption Application.

IMPORTANT NOTES:

- 1. Only degree (except for Btech Program) and dual degree students are allowed to apply for the course exemption.**
- 2. Notification of the application result will be sent via email to inform whether the student's application is approved or rejected.**
- 3. You must pass the replacement course for the credits to be counted. If you fail, you must REAPPLY in the system. You can choose the same course or totally a new one.**
- 4. If the replacement course you choose is unavailable, you can choose another course from the list of courses provided. Alternatively, you can apply in the following semester.**

The End